International Conference
Modeling, Simulation, Optimization for
Design of Multi-disciplinary Engineering Systems
Cidade de Goa, Goa. September 24-26, 2003
http://www.casde.iitb.ac.in/mso-dmes
Email: mso-dmes@casde.iitb.ac.in

Delegates to MSO-DMES may take a print out and carry to Goa.

1. If you are a delegate to MSO-DMES

Kindly note following phone numbers

- Help desk for Conference. Upto September 21, 2003: 022-25767840
  (Phone and Fax)
- September 22-27, 2003: 98232-98805
  (This is a mobile no. at Goa. Leading '0'
  required if dialing from outside Goa)
- Reception desk at Cidade de Goa September 22-27, 2003: 0832-2454545
  (ask for conference help desk)

Onsite registration/reporting at the registration desk will begin at 1700 Hrs on
September 23, 2003 at the Convention Hall, Cidade de Goa. Please pick up your
conference registration kit from the desk. Inaugural function followed by the
conference banquet will be held on the evening of September 23rd. Technical sessions
will begin at 0830 Hrs on 24th. Please see the conference website for the detailed
program.

2. If you are a delegate who has paid for the special all inclusive package for stay at
Cidade de Goa

Your package entitles you for the following,

- Check in on September 23, 2003 (around noon) and check out on September 27,
  2003 (before noon)
- Pick up at Dabolim airport or Madgaon railway station only on arrival and drop
  on departure. You must inform us of your travel plans, by email/Fax, positively
  by September 17th. Please specify the Date of arrival, flight or train no and ETA
  (Expected Time of Arrival) and Date of departure, flight or train no and ETD
  (Expected Time of Departure). Please note that any delay in submitting this
  information may result in difficulties in making arrangements. Please do not send
  this information to the hotel. The hotel will act only on the consolidated list
  provided by the organizers.
- Foreign delegates will be entitled to a room of their own. One accompanying
  family member can stay with the delegate in the same room and enjoy all other
  package benefits.
Indian delegates, except those with a fully paid for accompanying family member, will need to share the room with another delegate. As far as possible, delegates from the same organization will be put up together. We have already booked separate rooms for Indian delegates with accompanying persons. If the package amount for the accompanying person has not been paid yet, we will need your cheque for the package amount (Rs 5500/-) positively by September 8, 2003.

We will be making a consolidated 'who in which room' list and giving it to the hotel. Once the allotment list is finalized and given to the hotel by us, the hotel will not permit exchange of rooms at check-in. The hotel will act only on the list sent by us. Please do not contact the hotel regarding room allotment.

You are eligible for breakfast, lunch and dinner all buffet style at one of the Cidade de Goa restaurants specified by the hotel. You are entitled from lunch on Sep 23, 2003 to breakfast on Sep 27, 2003. You will in addition be served tea during breaks in the morning and afternoon technical sessions. In addition, your room will have hot-kettle and coffee/tea/sugar/whitener sachets. You will be able to help yourself with 2 coffee/tea in a day.

The hotel is at the edge of a beach. You may want to bring along your swimwear to exploit this or the pools at the hotel. Other hotel recreational facilities that you can avail of as a part of the package will be informed to you by the hotel at check-in.

Room service of any form is not covered by the package. Incase you avail room service or the mini-bar and chocolate/snack hamper in the room, the same will be charged to you by Cidade de Goa on checking out. Similarly use of the restaurants (other than the buffet) and business center etc. will have to be directly paid for by the delegate.

You may use the hotel phone to contact other delegates staying in Cidade de Goa (you will get a list of who-in-which-room). If you use the phone to make Goa local or outside of Goa calls, the same will be charged to you by the hotel (Kindly note that the hotel charges much higher than PCO rates). There will be facilities at the venue to make calls at nominal rates (contact organizers at the venue).

Package includes half a day of sightseeing. Hotel will arrange a visit to important temples, churches and tourist spots by bus.

Activities planned for accompanying persons will include drive into Goa, sightseeing, shopping, and recreational activities at the hotel itself. This will group all accompanying persons at Cidade de Goa.

We request all delegates who have opted for the package to mix and meet delegates coming from other organizations and staying at Cidade de Goa.

3. If you have not opted/paid for the all inclusive special package for stay etc. and are making your own arrangements.

- We are sorry that we cannot provide you pick on arrival or drop on departure.
- We are also sorry that we are unable to make transport arrangements to the venue on each of the conference days.
- Your registration fee entitles you to working lunch and tea during the 2 breaks each day on Sep 24-26, 2003 and for 'Gala Dinner' that follows the inaugural function on Sep 23, 2003.
- In case your spouse or any other person accompanying you wishes to join you for lunch it will be charged at Rs. 350 per lunch per extra person.
- Incase your spouse or any other person accompanying you wishes to join you for the inaugural function and dinner that follows the charges are Rs. 500 per extra person.
- We are sorry that we cannot extend the half-day sightseeing trip to you.

4. If you are presenting a paper at the conference

- Laptop (Windows 2000/XP + MSOffice 2000)+Data Projector, OHP, collar mike, laser pointer, etc. will be available for making the presentation.
- If you plan to make a PC based presentation kindly upload your presentation file (ppt or pdf) to the conference web site using the link provided. Kindly upload your file before Sep 15, 2003 and avoid all last minute hassles.
- If you plan to make a PC based presentation and have not uploaded your presentation file to the conference web site, then kindly bring it on a CD. Kindly avoid bringing your presentations on a floppy. Contact conference helpdesk on arrival on Sep 23, 2003.
- If you plan to make a presentation using an OHP and transparency sheets then kindly bring along your transparency sheets.
- Kindly stick to 20 mts of presentation, which will leave 10 mts for Chairman to introduce you, Q&A and summarizing by Chairman.

Organizing Committee
Intl. Conference MSO-DMES